

## **BAGA Sports Club (BSC) Subcommittee Operational Document**

### **Vision and Objective:**

BAGA Sports enthusiasts have been actively organizing many sports events in last few years. Their team work, sincerity, and dedication are commendable and deserve recognition. Inspired by their enthusiasm Board of Directors (BOD) of BAGA is therefore formally forming the BAGA Sports Club (BSC) within the Article VII framework to foster culture of sports and games activities involving BAGA community members and to provide BSC members an official platform to promote their leadership thru sports events and organizing tournaments.

### **Formation:**

BAGA members who are sports enthusiasts and were a part of at least one BSC organized sports event in the past, are eligible to be a member of this Sports club. The working committee of the club is comprised of one President, one Secretary, and one Treasurer. The BSC committee can appoint subcommittees, if needed. The term of the officials of the committee will be for two calendar years from January to December. The BOD election committee will organize and execute the election process in order to elect the new Sports committee, if needed, with the requirements specified in this document. A member must attend 50% of BSC meetings and BSC organized events for at least one year to be eligible for a BSC official position. The current officials will be responsible for keeping record of attendance and participation at BSC meetings and BSC organized events to determine future eligibility. A current sports official must wait at least one membership period before becoming eligible to be nominated to the EC or BOD. The Sports committee shall vest responsibilities amongst its members according to the member's effectiveness and interest.

### **Responsibility:**

The BSC committee will plan BAGA sports events in every calendar year and will publish the calendar well ahead of time (2 months approximately, if possible). The committee shall plan sport events keeping in mind of maintaining BSC primarily financially self-dependent. BSC members are expected to promote sports activities in other EC and BOD organized cultural events as well by planning and sharing the upcoming tournaments with those committees ahead of time.

The BOD will continue to have the full governing, administering, and all other fiduciary responsibilities. Financial responsibilities including submitting the tax return, etc. are also BOD's responsibility. A member of the board shall be appointed to act as a liaison between the BSC and BOD. The BOD shall meet with the BSC committee at least two times in a year. The BOD's main role shall be to oversee that the main objectives of the BSC does not get deviated, and it is truly helping to cultivate the comradery ideas thru sports events. The BOD should also remind the sports committee to look after the safety and

disciplinary issues, and to take proper approval etc. The BOD shall also ensure that the members of BSC are properly recognized for their contribution and services to the organization.

### **Financial & Other Responsibilities:**

The Sports committee must plan all the sports events as financially self-supportive. BSC should not look for any financial support from BAGA committees like EC, BYC or BOD etc. In the event of earning from an event is in excess of expense, the surplus amount will remain with BSC for its future expenses. In the event of loss making events, BSC will look up to BOD for a maximum of \$500 recovery within two years; beyond which it will be BSC who needs to absorb the deficit. BSC will have its own checking accounts. The designated treasurers of the Sports committee will be responsible for thorough financial record keeping and shall report to the BOD after every event and during tax filing.

Participants of the sport activities should sign a required waiver for any personal injury liabilities to BAGA. BAGA Umbrella Insurance will be used for the sport events. However, BSC will buy/arrange/obtain any extra insurance, if required, for any event. While reserving a facility for a BSC event, committee will review the rental agreement to avoid any potential risk to BAGA members and the liability.

### **Reference:**

Article II in BAGA Bylaws stated as an objective concerning BAGA members:

“Promote leadership and benevolence among BAGA members...”

In the same Article the following BAGA operating framework as a guideline:

“To promote our young BAGA leaders...with their ideas and thoughts.”